

## **URGENT ATTENTION REQUIRED**

Dear Water System User:

I have an important document in this mailing for your review and action. Enclosed is a questionnaire that is required of every water system user. The Virginia Department of Health regulates our system and requires the town of Tappahannock to review *every* water installation for the potential for “cross connection” every three years. We start this process with the questionnaire on the attached page and ask your cooperation in completing this.

Cross-connections, which are defined as actual or potential connections between a potable water supply and a non-potable source, are where it is possible for a contaminant to enter the drinking water supply. External contaminant introduction diminishes the water quality of drinking water distribution systems. I am requesting your support in protecting our community’s public water supply from contamination from other uses of water or “backflow”. Backflow occurs when water used in another application (for example: irrigation, swimming pools, industrial use) is caused to flow into the original source.

**If we do not have a completed questionnaire we will have to complete a phone interview and perhaps an onsite inspection. This may require access to the interior of your location. We will contact you in advance to arrange this. Anyone who comes to your home or business will have a Town of Tappahannock identification card with them. Please help us effectively use our resources by completing this information.**

If you have an application where the potential for cross connection exists, an annual inspection of your cross connection prevention device(s) will be required.

We thank you for your attention in completing the questionnaire. Should you have any questions, please contact me directly.

James W. Sydnor  
Assistant Town Manager  
Town of Tappahannock  
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